



Serious Learning, Serious Fun!
Vancouver, Toronto, Calgary, Victoria, Hawaii



Business English Program, 2015 –2016

GV Calgary

Flexible start dates

Age: 18 +

A Step in the Business Direction!

GV Calgary Business English Program (BEP) focuses on the language and themes of business. Emphasis is put on business vocabulary, communications skills, and current issues in business, all with the number one focus of improving English skills.

The Business English class is primarily an English course, with a focus on Business themes. Students who complete the four or eight-week sessions, or fewer than twelve weeks, will receive a Certificate. **Students who complete the full twelve-week course will be presented with a Business English Diploma.** The Business English Program is a great opportunity to improve English language fluency and confidence.

The Business English class is highly interactive with a strong focus on the use of technology. Participating in a web-enabled classroom, students enjoy a great mixture of cultures with a range of life and business experiences represented. Students can also access the special GV Calgary Business English web-site.

Topics Included in 12 week Curriculum

- Business Writing and Other Forms of Communication
- Careers and Organizations
- Globalization and International Trade
- Cultural Awareness
- Management and Leadership
- Problem Solving and Decision Making
- Business Meetings and Negotiation
- Presentation Skills

BEP Schedule - Morning (Monday—Friday)

25 Lessons
Monday to Friday

Classes are held in a fully IT-enabled environment.

1st Morning Session	08:45—10:25 am
Break	10:25— 10:40 am
2nd Morning Session	10:40— 12:20 pm

BEP Schedule - Afternoon (Monday—Thursday)

Afternoon Session	1:05 —2:10 pm
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2015—2016 Program Dates

The Business English Program follows a four week rotation. Start dates are flexible. Please contact the school at calgary@gvenglish.com.

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