

HOMESTAY FAMILY APPLICATION

DATE:	_____		
APPLICANT'S NAME:	_____		
ADDRESS:	_____		

	Postal Code		
TELEPHONE NUMBER:	(Home) _____	(Work) _____	
	<i>(Do you mind being called at work regarding non-emergency homestay situations? <input type="checkbox"/> YES <input type="checkbox"/> NO)</i>		
CELL. NUMBER:	_____	E-MAIL ADDRESS:	_____
VSC completed	<input type="checkbox"/> YES <input type="checkbox"/> NO	If yes, what year?	_____

List the people who live in your home *(including applicant)*:

Name	Birth date (mm/dd/yyyy) eg Jan 01/09	Relationship (please include applicant)	Occupation	Languages Eg. English/German

In reference to the final column above, please note that GV requires all members of the family speak only English in the presence of the students.

List your house pets, if any _____

How did you hear about this program or the name of the referral?

Have you ever had a foreign student stay in your home? YES NO
 Nationality _____ Length of Stay _____

With which other Homestay Program are you currently registered? _____

Why are you interested in hosting an overseas student? _____

Why are you interested in hosting a student with Global Village? _____

HOME INFORMATION:

How many bedrooms are in your home? _____ How many bedrooms are available for students? _____
 How many bathrooms are in your home? _____ How many bathrooms are available for students? _____
 Do you have any time restrictions regarding the use of the bathroom? _____

Do you have the following items in your home?

Computer Yes, and the student is allowed to use it with permission Yes, but the student is not allowed to use it No
 Internet Access Yes, and the student is allowed to use it with permission Yes, but the student is not allowed to use it No
 Musical Instruments (eg. Piano, guitar, drums, etc) _____
 Yes, and the student is allowed to use it with permission Yes, but the student is not allowed to use it No
 Swimming pool Yes, and the student is allowed to use it with permission Yes, but the student is not allowed to use it No
 Bicycle Yes, and the student is allowed to use it with permission Yes, but the student is not allowed to use it No
 Other special items the students may use _____

STUDENT'S ROOM INFORMATION:

	Room #1	Room #2	Room #3
Bed size (eg. Twin)			
Television in the room?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Telephone in the room?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Desk & Chair in the room?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Private bathroom?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Bathroom shared by students only?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
Location of room (eg. Basement)			

TRAVELLING TO SCHOOL:

Home to nearest bus stop (walking distance in minutes) _____

Transportation Information to Yaletown Campus –888 Cambie Street (Cambie Street & Robson Street)

	Bus Number & Name	Time Intervals (eg. every 15 min.)	Alternate Route	
			Bus Number & Name	Time Intervals
1 st Bus	_____	_____	_____	_____
Transfer	_____	_____	_____	_____
Transfer	_____	_____	_____	_____

Approximate total time needed to travel to school _____ minutes.

Name the shopping mall nearest your home: _____

Is it walking distance? If yes, how long? _____

Are there any other recreational facilities near the home? (parks, swimming pools, gyms, etc.) _____

Does any family member smoke?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you allow smoking in your home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Outside only

Please indicate your family's guidelines regarding the following:

Use of the telephone: _____

Use of laundry facilities: _____

Use of television (*please indicate if you have cable*): _____

Use of kitchen: _____

Will students be required to make their own lunch? Yes No Sometimes

Please indicate what you would expect the students to take for their lunch: _____

Drinking of alcohol: _____

Meal times: _____

Are you or any family member a vegetarian? Yes No

How often does your family eat the following foods?

	always (everyday)	often (3/week)	sometimes (1-2/week)	never		always (everyday)	often (3/week)	sometimes (1-2/week)	never
Beef					Fruits				
Pork					Vegetables				
Chicken					Pasta				
Seafood					Rice				
Hamburgers					Breads				
Dairy Products					Sweets / Desserts				
Fast Foods					Spicy Foods				
Other					Ethnic Foods				

What are you family's hobbies and interests? _____

What kind of activities would you include the student in? _____

Realistically, how much time would you be willing and able to spend with your student during the day? (eg. 45 minutes during and after dinner) _____

Do you attend a church, if yes, what denomination? _____
(only because some students wish to attend a specific church with their family).

Are you willing to meet the student at the airport on arrival? Yes No

Are you willing to give your student(s) some assistance with school assignments? Yes No

Please indicate any additional information pertaining to your household (food, family rules, etc.) _____

Describe your family's school and working schedule(s): _____

Who will be at home during the day when the student is at home? (typically in the afternoon)

PLACEMENT PREFERENCES (please check all that apply)

<input type="checkbox"/> Female students only	<input type="checkbox"/> Male students only	<input type="checkbox"/> No preference
<input type="checkbox"/> Female preferred, but males okay	<input type="checkbox"/> Male preferred, but females okay	
<input type="checkbox"/> Willing to host couples		
<input type="checkbox"/> Willing to host younger students (13- 16 years old)		
<input type="checkbox"/> Willing to host students in the 50+ Program (over 50 years old)		
<input type="checkbox"/> Willing to host students with children (1-12 years old), also provide childcare during the day, if requested		
additional homestay fees may be paid for the above placements		
<input type="checkbox"/> Willing to host roomstay students (no meals, access to kitchen facilities)		
<input type="checkbox"/> Smoking not allowed	<input type="checkbox"/> Smoking outside only	<input type="checkbox"/> Smoking allowed only in certain rooms
<input type="checkbox"/> Willing to host vegetarians		
<input type="checkbox"/> Willing to host students with other diet restrictions (eg. Lactose intolerant, etc.)		

Please provide us with three references (please include your place of employment as one of the references):

1. _____	Phone: _____
2. _____	Phone: _____
3. _____	Phone: _____

EMERGENCY CONTACT NUMBERS:

	Name	Address	Phone #	Relationship
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

PLEASE MAIL COMPLETED APPLICATION AND A COPY OF THE SIGNED AGREEMENT TO:

Homestay Co-ordinator
Global Village English Centres
888 Cambie Street
Vancouver, B.C. V6B 2P6

PLEASE E-MAIL THE PHOTOGRAPHS OF YOUR HOME (i.e. student(s) bedrooms, bathroom(s), kitchen, dining/living room, exterior) TO:

isass@gvenGLISH.com

IMPORTANT NOTE: homestay providers are required to undergo a **Vulnerable Sector Check (VSC)**. The check must be done at least once every five years.

HOMESTAY TERMS AND CONDITIONS AGREEMENT

1. The Host Family will provide a room and board according to the Student's habits and traditions and as directed by Global Village English. Centre (hereinafter called "GV). This includes three healthy, adequate meals per day. Breakfast should range from toast, or cereal or eggs weekdays to bacon and eggs, pancakes on weekends. Lunch may be sandwiches, juice and fruit or simple meals to be heated on school days and a hot meal on holidays and weekends. Dinner selections may vary with each Host Family, but should be healthy and adequate. An evening meal must be prepared and left if you are not home or if the Student comes home from school late. Snacks should be available to the Student at any time.
2. The Host Family will provide basic furniture, which includes a bed, closet and desk or study table, chair and good lighting in the Student's room. The room will not be shared without the consent of the Student and GV.
3. The room that the Host Family has designated to GV for the Student will be the room provided for the Student for the duration of the homestay period. If a change is necessary, GV will be notified.
4. The Host Family will provide each student with a key to the house.
5. The Host Family must speak English when the Student is present.
6. The Host Family will not require the Student to provide a damage deposit or a telephone deposit. GV is not responsible for long distance calls made by the Student or for any other expenses incurred while the Student stays with the family.
7. The Host Family will maintain comprehensive liability insurance on the property for the duration of this contract and will provide GV with proof of such insurance upon request. Working smoke detectors are required for each floor of the home. GV does not assume any responsibilities for injuries or fatalities to homestay family members and/or their guests or for damage to property and possessions caused directly or indirectly by the student.
8. The Host Family will contact the Homestay Coordinator immediately if difficulties arise and work with the Coordinators towards resolving any issues which may arise.
9. The Host Family will not require or request the Student to baby-sit. The Host Family will not require the Student to do housework apart from keeping his/her own room and bathroom clean.
10. The Host Family will treat the Student with respect and tolerance and will not deal with the Student in an aggressive or abusive manner.
11. The Host Family will show the Student some local places of interest in Vancouver during the first couple of weeks and include the Student in the family's activities for the duration of the Student's stay.
12. The Host Family is expected to provide a welcoming and secure environment. If it is discovered that there are problems in the home, such as alcohol abuse, the Student will be removed. If improper physical advances toward a Student occur, the Student will be removed from the home and legal action taken if warranted. GV has the right to move a Student without the usual advance notice if the situation is unsatisfactory. If you do not meet the requirements or criteria of the Homestay Program or breach any of the terms and conditions contained in this Agreement, GV will have the right to immediately terminate the Host Family's participation in the program.
13. In the unlikely event the student becomes ill the Host Family will allow the Student to rest at home until he/she is able to return to their studies. However if the student requires any medical or hospital attention the Host Family is also responsible for attending to the student needs. If such an event occurs the Host family will notify the Homestay Department.

14. GV will try to find the most appropriate Student placement, but cannot guarantee that all of your requirements will be met. Also, GV does not guarantee that you will be provided with a Student each month.
15. The Host Family will not host two Students speaking the same language unless specifically requested to do so by GV.
16. The Host Family will not host more than three international Students in the home at the same time.
17. If the information in the homestay application form is incorrect, GV will have the right to remove the Students and/or terminate this Agreement.
18. The Host Family agrees to meet each of the Students at the airport on arrival. If you are unable to attend personally to the arrival, you must notify the Homestay Coordinator in advance.
19. In the event that the Family is away from home during the Student's stay, the Family will ensure that they will limit their absence to no more than 3 consecutive days and also agree to make arrangements for someone to perform your obligations under this Agreement during their absence, and the Homestay Coordinator to be notified of such absences.
20. Except as provided in paragraph 12, this Agreement may be terminated by GV upon 30 days notice.
21. The Host Family understands and agrees that the payment will be deposited into bank account during the second week of each study block. (Such schedule will be provided by email). No deposit will be required of the student.
22. The Host Family agrees not to accept direct payment from the Student for homestay even if the Student no longer takes courses at Global Village English Centre.
23. The Host Family will refund the balance of the remuneration to GV immediately if this Agreement is terminated by GV.
24. The Host Family agrees that they will release and hold GV harmless for any damages suffered or claimed as a result of entering into this Agreement and without limiting the generality of the foregoing, for any action or behavior of the Student during his/her stay. Students are bound by the same laws and statues as local citizens. GV and their agents are in no way to be considered as having a legal guardian status or in any other manner responsible for the behavior or actions of the Student.

I have read the above-stated terms and conditions and agree to abide by them as a condition of my participation in the program.

Name

Signature of Host Family

Date

Name

Signature of Host Family

Date