

# POLICIES

## GV GENERAL CONDITIONS - ALL GV SCHOOLS

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**Prices:** All registrations for studies in 2019 received prior to December 31, 2018, will be charged the 2018 rate for tuition. This policy does not apply to alternative accommodations. Registrations received from January 1, 2019 on will be charged the 2019 rate for tuition for studies in 2019.

**Application Process:** A letter of acceptance will be issued upon receipt of the completed registration form and a payment. Please check with the school on payment policy. The original copy may be mailed, faxed, or emailed upon request. The school is not responsible for any extra courier charges.

**Minors:** Students under the age of 18 (under 19 in Victoria + Vancouver) must have their application co-signed by a parent or legal guardian. Underage students must submit underage agreements signed by their parents/legal guardians. Student contracts must be signed by parents or legal guardians (Canada only). Custodianship may also need to be arranged.

**Payment:** Students may be required to pre-pay tuition fees when applying for student visas. Check with school and local consulate or embassy on payment methods and any other requirements. Payment may be made by credit card, wire transfer, money order, or bank draft. Additional bank charges may also apply.

**Refunds:** Check fee sheets and our website for individual school policies. To be considered for a refund a student can submit a written notice of withdrawal to the school. The date of receipt of the written notice determines which cancellation charges will be applied.

**Changes and Availability:** Start dates, programs and course content may change at any time and without prior notice. The fees, dates and conditions listed in this brochure are subject to change at any time and without prior notice. Please check website for up-to-date information. All courses are available based on enrollment.

**Responsibility:** Global Village and its member schools accept no responsibility whatsoever for any loss or damage to the personal belongings or property of a student or program participant or for any injury to or death of a student or program participant occurring on or off school property.

Students must comply with the rules of the school. Failure to do so may result in dismissal without refund (Canada only).

Directors must receive a written description of all complaints. Please check with the school regarding a complaint resolution procedure.

**Medical insurance:** Canada

Sufficient medical insurance must be obtained before arrival. \$500,000 minimum coverage strongly recommended.

**Medical insurance:** United States

Global Village Hawaii strongly encourages all international students 18 years or older to have a health insurance policy at the time of enrollment. Proof of a health insurance policy for students under 18 years old is required prior to enrollment. A student may also buy insurance for any family members (husband, wife, or a child) who are in the United States. Global Village Hawaii will provide upon request an array of medical insurance providers for international students to choose from. For more information about health insurance and how to obtain health insurance, you may contact the Student Services Manager or visit the following website to view a list of NAFSA approved health insurance providers at <http://www.nafsa.org/resourcelibrary/default.aspx?id=8823>.

Global Village Hawaii's Homestay Terms and Conditions Agreement can be found online at: <http://www.gvenglish.com/schools/usa/hawaii/Accommodations/Homestays.html>

Materials and advertising by third parties on offerings by GVEC must be approved in writing by GVEC.